

**Mina**



**Healthcare Solutions**

### **CANCELLATION/REFUND POLICY**

- (1) An enrolled student may cancel enrollment by giving written notice to the school. Unless the Course has been discontinued, or canceled or the school closes, the student is financially obligated to the school according to the following:
- (a) If cancellation occurs within five business days of the date of enrollment, and before the start date of the course, all monies specific to the enrollment agreement shall be refunded.
  - (b) If cancellation occurs after five business days of the date of enrollment, and before the start date of the course, all monies specific to the enrollment agreement shall be refunded or the student can reschedule the Course and all monies move to new start date.
  - (c) If withdrawal or termination occurs after completion of 50 percent or more of the Course, the student shall be obligated for the Course fee charge for the entire program and shall not be entitled to any refund.
  - (d) If withdrawal or termination occurs after the commencement of classes and before completion of certain percentages of the course, the student shall be charged course fee according to the percentage of class completed.
  - (e) In case of disabling illness or accident, death in the immediate family, or other circumstances beyond the control of the student that causes the student to leave school, the school shall arrange a prorated course fee settlement that is reasonable and fair to both parties with written notice.

Acknowledgement Policy;

Signature

Date:
